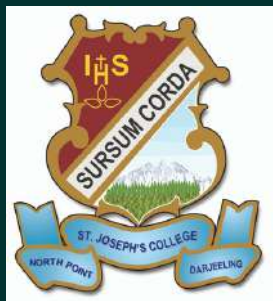


**A CO-EDUCATIONAL JESUIT COLLEGE OFFERING  
FOUR YEAR UNDERGRADUATE COURSES**

# **ST. JOSEPH'S COLLEGE DARJEELING**

**PROSPECTUS  
2024 -2025**



**Affiliated to North Bengal University  
Accredited by NAAC with Grade B+ in the Third cycle**

## Dear Students and Parents

St Joseph's College, managed and administered by the Darjeeling Jesuits of North Bengal, is committed to fostering an environment where every student's God-given talent can flourish. We firmly believe that with the right support and conducive surroundings, each individual can reach to their fullest potential.



At our institution, we provide more than just classrooms; we offer a holistic educational experience. Our spacious classrooms and well-equipped laboratories cater to academic needs, while a plethora of co-curricular activities ensures a well-rounded development. The dedicated staff, both teaching and supportive, are committed to guiding and nurturing every student on their academic journey.

At the College offers a diverse range of opportunities aligned with the National Education Policy 2020. With the implementation of One Major and one Minor and Two Major and One Minor (Multi-Disciplinary) Papers, coupled with the flexibility of multiple entry and exit points, students have the freedom to pursue their academic path according to their aspirations.

The college offers amenities including a full-time counselor for emotional support, a placement cell for career opportunities, and a campus with a WiFi connectivity, all of which enrich the learning experiences of our students.

We warmly invite all students who are driven by the desire to achieve their dreams and are fully committed to pursuing their studies with a dedicated focus on learning. Join us at St. Joseph's College, where excellence is not just a goal but a way of life.

**Fr. Dr. Donatus Kujur SJ**  
**Principal**

# A Brief History of the College



**St. Joseph's College is a Catholic Minority Co-educational Degree College managed by the Darjeeling Jesuits of North Bengal through St. Joseph's North Point College Educational Trust.**

**The College Section began as a part of St. Joseph's School, which started its journey in 1888. In 1927, the College Section (offering basically the Intermediate Course) was affiliated to the Calcutta University. In 1927, there were only four students in our College! By 1949, the College was fully accredited to give courses in B.A. and B.Sc. Later, with the establishment of the University of North Bengal in 1962, the College was affiliated to it. The College moved out of the school premises into the present site in 1963.**





St. Ignatius of Loyola

Society of Jesus is a Roman Catholic order of priests and brothers founded in 1540 by Ignatius of Loyola. In the vision of our founder, we seek to “find God in all things.” We dedicate ourselves to the “Greater Glory of God” and the good of all humanity. And we do so gratefully in collaboration with all who share our values. Since its origin, the Society of Jesus has been active in the field of education throughout the world.



The coat of arms first designed by Fr. A. Neut, underwent a few modifications over the years. The top red half contains the monogram of the Society of Jesus, the three Greek letters iota, eta and sigma which form the first letters of the name of Jesus in Greek capitals IHS. The cross over the ita and the three nails are also from the monogram and symbolizes the manner of Christ's death. The lower blue half contains the outline of white snow mountains. Diagonally across the centre is the white bar with the motto - SURSUM CORDA which means “Lift up your hearts”. The scroll around the batton of the escutcheon contains the name and location of the college.



## VISION

Rooted in the Ignatian Charism of forming men and women for others, St Joseph's College, Darjeeling strives towards the fostering of academic excellence and the promotion of a humane society.

## MISSION

- To ensure Academic Quality in Higher Education.
- To ensure access and equity to all deserving and meritorious students with a preference for the poor and marginalized sections irrespective of caste and creed.
- To strive for intellectual endeavor that facilitates collaboration, problem solving, critical and creative thinking through diverse teaching-learning processes and methods.
- To promote pluricultural values aimed at the integration of all stakeholders in the campus.
- To nurture leadership qualities among the students to become agents of social change.
- To collaborate and network with institutions of higher learning and other agencies for expansion and promotion of quality education.
- To contribute to the well-being of the nation and its people in the spirit of **Sursum Corda (Lift up your Hearts)**, the motto of the College.

# UNIFORM & DRESS CODE

It is recommended that students come to College in simple and *unostentatious* dress suitable for an academic environment. The following **specific guidelines** are to be observed: Any kind of captions or writing on shirts/T- shirts/Tops etc. are prohibited, Sleeveless dresses are prohibited and only full length trousers are allowed and wearing caps inside the College buildings is prohibited. For boys, ear-rings, or ear/chin/nose/lip/eye-brow studs, head bands and wrist bands are strictly prohibited.

**For all the undergraduate students the following prescribed uniform is mandatory:**

## FOR BOYS:

- Deep Grey Blazer
- Navy Blue Pants
- Sky Blue Shirt
- Blue & Red Strip Tie
- Plain Black Leather Shoe
- Socks-Deep Blue
- Deep Grey Overcoat (winter)

## FOR GIRLS:

- Deep Grey Blazer
- Navy Blue Pants  
(or) Tunic up to to knee length
- Sky Blue Shirt
- Blue & Red Strip Tie
- Plain Black Leather Shoe
- Socks-Deep Blue
- Deep Grey Overcoat (winter)

## AUTHORISED OUTFITTERS FOR UNIFORM

- Chandu Cloth Bhandar, Chowk Bazaar, Beside Lower Bata, Darjeeling - 734101; Mobile: 9871389154 / 9851110340
- Kapurchand and Sons, HD Lama Road, Darjeeling - 734101; Mobile: 8250600321





# ST. JOSEPH'S COLLEGE, DARJEELING

## **AIDED COURSES**

### **B.A - Arts, Humanities and Social Science**

- Economics
- English
- History
- Nepali
- Political Science
- Sociology
- Bengali
- Hindi

## **AIDED COURSES**

### **B.Sc - Science**

- Botany
- Chemistry
- Mathematics
- Physics
- Zoology

# COURSES OFFERED

## **AIDED COURSES**

### **COMMERCE**

- B.Com

## **SELF-FINANCED COURSES**

- BBA
- BCA
- Computer Science
- Geography
- Mass Communication &  
Journalism
- Microbiology

# Single Major and Single Minor

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## ELIGIBILITY FOR ADMISSION

- A student shall be allowed to take admission in the Single Major and Single Minor course of B.A. /B.Sc. /B.Com. if he/ she has passed in at least four (04) subjects with English as compulsory subject in the Higher Secondary [10+2] Examination held by the West Bengal Council of Higher Secondary Education or any other Examination which is recognized by the University as equivalent thereto.
- Provided that a candidate who has obtained- (a) 55% marks in the aggregate, or (b) 50% in the aggregate with 60% marks in a subject / related subject in the last qualifying Examination shall be eligible to apply for Single Major and Single Minor course in that subject.

## B.A. 4 YEAR UNDERGRADUATE PROGRAM

Students should choose any one subject as Major and choose the Minor from the remaining subjects:

1. Economics
2. English
3. Geography\*
4. History
5. Mass Communication & Journalism\*
6. Nepali
7. Political Science
8. Sociology

\* = Self-financed courses

## B.SC. 4 YEAR UNDERGRADUATE PROGRAM

Students should choose any one subject as Major and choose the Minor from the remaining subjects:

1. Botany
2. Chemistry
3. Computer Science\*
4. Mathematics
5. Microbiology\*
6. Physics
7. Zoology

\* = Self-financed courses

## B.COM. 4 YEAR UNDERGRADUATE PROGRAM

**Major: B.Com. in Accounting & Finance**

**Minor: Business Management**



# Three Discipline Specific Courses (Multidisciplinary)

## ELIGIBILITY FOR ADMISSION

- A student shall be allowed to take admission in the Multidisciplinary Course of B.A. /B.Sc. / B.Com / BBA/BCA/ if he/ she has passed in at least four (04) subjects with English as compulsory subject in the Higher Secondary [10+2] Examination held by the West Bengal Council of Higher Secondary Education or any other Examination which is recognized by the University as equivalent thereto.
- While this 'Three Discipline Specific Courses (Multidisciplinary)' is for those candidates who have obtained below 55% marks in the aggregate, the students having above 55% marks may also apply for this course if they so wish.
- A candidate shall be allowed to pursue B.A. / B. Sc. / B. Com / BBA / BCA Multidisciplinary Course if he/ she has passed the qualifying Examination in Vocational Stream subjects. Such students shall have the option to study up to the end of 6th semester.

### B. A.

Students should choose any two subjects from any two Combinations as Major subjects and choose the third subject from the other remaining Combinations as Minor subject

Combination - A	Combination - B	Combination - C
Bengali	Geography*	Economics
English	Mass Communication & Journalism*	History
Hindi	Political Science	Sociology
Nepali		

\* = Self-financed courses

### B. Sc.

Students should choose any two subjects from any two Combination as Major subject and choose the third subject from any one of the remaining two Combinations as Minor subject

Combination - A	Combination - B	Combination - C	Combination - D
Botany	Mathematics	Chemistry	Zoology
Physics	Microbiology*	Computer Science*	

\* = Self-financed courses

# Three Discipline Specific Courses (Multidisciplinary)

## Three Discipline Specific Courses (Multidisciplinary) for B.Com./BBA/BCA 4 Year U.G.P.

Major Papers	Minor Papers
B. Com. in Accounting & Finance	Commerce Papers
BBA (Business Administration)*	BBA Papers
BCA*	Economics /Mathematics/ Mass Communication & Journalism* / Sociology

\* = Self-financed courses

## DEGREES, DIPLOMAS AND CERTIFICATES

- **An UG Certificate after completion of 1 Year (2 Semesters) of study in the chosen field of study. (After completing specific number of courses and 2 week internship)**
- **An UG Diploma after completing 2 years (4 Semesters) of Study and an Internship.**
- **A Bachelor Degree after completing 3 Years (6 Semesters) of Programme of Study.**
- **A 4 year Bachelor Degree with Honors after completion of 8 Semesters (4 Years) of Programme of Study and a Research Project in final semester)**

# COURSES CRITERION



St. Joseph's College  
Darjeeling

## ELIGIBILITY CRITERIA



Session Gap: For admission to the Undergraduate Program there should not be a gap of more than 3 years between the year of Higher Secondary Examination and the year of admission to Undergraduate Program of study.

## MERIT CALCULATION



For a Single Major and Single Minor course (4 year UG), where a student has studied the subject at +2 level = (Marks obtained in Major/ related subject + Marks obtained in English + Best marks obtained in other two subjects) / 4.



For a Single Major and Single Minor course (4 year UG), where a student has not studied the subject at +2 level = (Marks obtained in English + Best marks obtained in other three subjects) / 4.



For a three discipline specific Multidisciplinary course = (Marks obtained in English + Marks obtained in 3 Core / related subjects) / 4.

# COURSES ADMISSION CRITERION

		COURSES (SINGLE MAJOR)	REQUIREMENTS (Should have had and passed in class XII in the subjects)
AIDED	SCIENCE	B.Sc (Maths)	Maths, Physics, Chemistry
		B.Sc (Physics)	Physics, Chemistry, Maths
B.Sc (Chemistry)		Chemistry, Physics, Maths	
B.Sc (Botany)		Biology	
B.Sc (Zoology)		Biology	
B.Sc (Economics)		Maths (Pure/Applied/Business)	
SELF - FINANCED	B.Sc Geography	Geography	
	B.Sc Microbiology	Chemistry, Biology	
	B.Sc Computer Science	Mathematics	
	BCA	Any stream with English	
AIDED	ARTS	B.A English	Any stream with English
		B.A Nepali	Any stream with Nepali
		B.A Economics	Maths (Pure/Applied/Business)
		B.A History	History
		B.A Political Science	Political Science
		B.A Sociology	Any stream with English
SELF - FINANCED	B.A/B.Sc Geography	Geography	
	B.A Mass communication & Journalism	Any stream with English	
AIDED		B.Com	Commerce stream / from Science with Maths
SELF - FINANCED		BBA	Any stream with English

The Course Criterion and Admission is as per affiliating  
North Bengal University's norms

## FEE STRUCTURE (2024 - 2025)

### AIDED COURSES/ WITH SFC COMBINATIONS

COURSES	TOTAL FEE IN A YEAR	ADMISSION TIME	SECOND SEMESTER
B.A. MULTIDISCIPLINARY	16750	10050	6700
B.A. MULTIDISCIPLINARY with MASS COM / GEOGRAPHY	22750	16050	6700
B.A. MAJOR	17250	10300	6950
B.A. MAJOR With Mass Communication as MINOR	26250	16300	9950
B.A. MAJOR With Geography as MINOR	26250	16300	9950
B.SC. MULTIDISCIPLINARY	18950	11150	7800
B.SC. MULTIDISCIPLINARY with COMPUTER SCIENCE /GEOGRAPHY / MICROBIOLOGY	24950	17150	7800
B.SC. MAJOR	19750	11550	8200
B.SC. MAJOR With Computer Science as MINOR	28750	17550	11200
B.SC. MAJOR With GEOGRAPHY as MINOR	27500	17550	9950
B.SC. MAJOR With MICROBIOLOGY as MINOR	25750	17550	8200
B.COM. MULTIDISCIPLINARY	16930	10140	6790
B.COM MAJOR	17450	10400	7050

### SELF - FINANCED COURSES

COURSES	TOTAL FEE IN A YEAR	ADMISSION TIME	SECOND SEMESTER
B.B.A	42650	23000	19650
B.C.A.	42650	23000	19650
Mass Communication	42650	23000	19650
Geography	42650	23000	19650
Computer Science	42650	23000	19650
Microbiology	42650	23000	19650

The fee Structure is only for the session 2024-2025. Management may revise the fee structure if deemed necessary. Any changes in the Fees will be displayed on the Notice Board and the college website.

## FEE REFUND POLICY

In the past, it is learnt that many students who are selected in the first merit list take their admission and later on they take admission elsewhere. Thus many students who desire to study in St Joseph's College are deprived of their admission. Therefore, the management of the college expects that only those students who desire to pursue their studies at St Joseph's take admissions. Further, the college authority wishes to inform the prospect students that those who leave the college after securing their admission in this institute and join elsewhere, the admission and Course fees will not be refunded under any circumstance for the academic session 2024-25.



# ADMISSION PROCEDURE 2024 - 2025

**1**

**Log in to the college website and fill up the application form as per the given instructions.**

**2**

**Selected list, purely made on the basis of merit and reservation, will be published on the college website and the notice board. Students are advised to check the college website frequently for all the college related updates.**

**3**

**Selected students are to pay the admission fees through online payment mode to the designated bank in the college website portal within the stipulated time.**

**4**

**Based on the availability of seats a second or third list will be published.**

# ADMISSION FORM FILLING

**A student may apply for more than one stream / subject but each application is to be made through separate online application forms with prescribed fee with separate phone numbers.**



- Application forms are to be filled in and submitted only online through the College website [www.sjcdarjeeling.edu.in](http://www.sjcdarjeeling.edu.in) after paying the processing fee of Rs. 200/-
- College will not be responsible for unsuccessful uploading of the required documents (listed below).
- Ensure to take a printout of the filled-in application form after successful online submission.
- **Any wrong entry or manipulation in the application form (in marks obtained in class XII or in the categories) will result in the cancellation of the form and the admission.**
- Documents to be uploaded compulsorily at the time of form filling up.
  - a. Class XII Mark Sheet
  - b. Class XII Admit Card
  - c. Class X Admit Card
  - d. Caste Certificate (if applicable)
  - e. Letter from Parish Priests for Catholic Students (if applicable)

## **Merit List and Payment of College Admission and Semester Fee**

- The selection of the candidates will be done purely on merit and reservation basis and availability of seats.
- The list of candidates selected for admission will be published through the College Website and the College Notice Board.
- Appearance of name in the merit list alone does not necessarily assure the right of admission in the applied courses.
- Selected students are to pay the admission fees through online payment mode to the designated bank in the college website portal within the stipulated time.
- **Payment of fees within the stipulated dates is mandatory, otherwise his/ her candidature will be cancelled and those who are in the waiting list will be called for admission.**
- In case of any discrepancy found, during the verification of admission related documents or later in the University registration process, the candidature of the concerned candidate will be cancelled and all fees will be forfeited.







# DOCUMENTS REQUIRED

*The following documents are to be presented to the college for verification.*



**FOUR** passport size photographs



**Original** Class XII mark sheet



**Original** Class XII admit Card



**Original** Migration Certificate (Non WBCHSE boards)



**TWO** copies (both sides xerox) of Class XII mark sheet (self-attested)



**TWO** copies (both sides xerox) of Class X Admit card (self-attested)

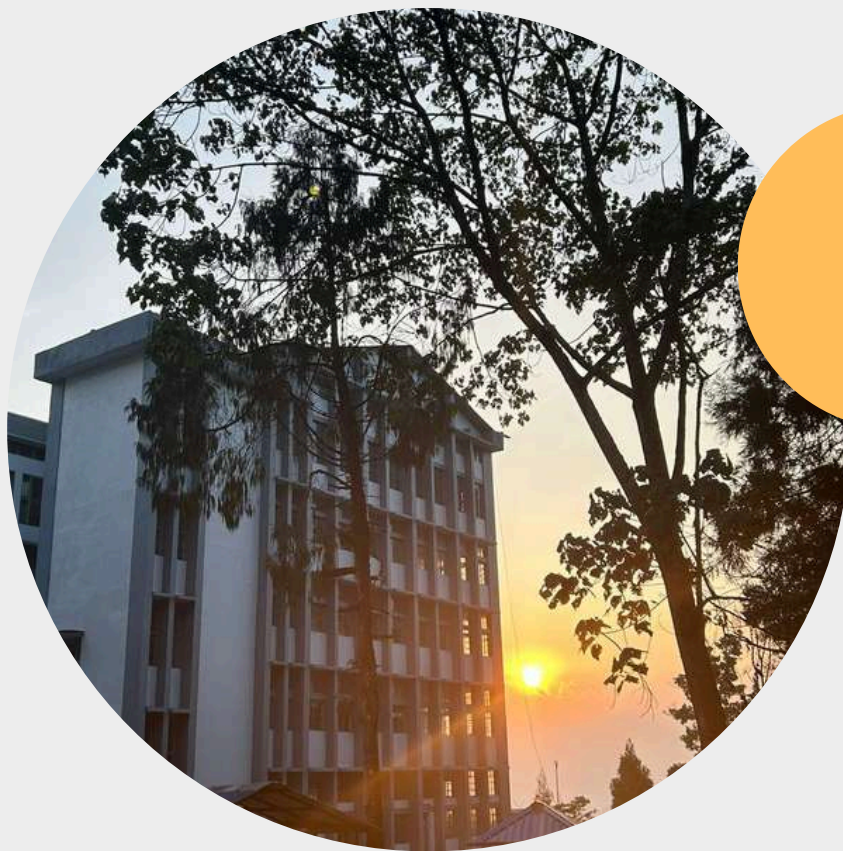


**TWO** copies (both sides xerox) of Caste Certificate (self-attested) - if applicable



**Letter** from the Parish Priest for Catholic students





**St. Joseph's College**  
**North Point P.O**  
**Singamari**  
**Darjeeling 734 104**  
**West Bengal**  
**India**