

**A CO-EDUCATIONAL JESUIT COLLEGE OFFERING
FOUR YEAR UNDERGRADUATE COURSES**

ST. JOSEPH'S COLLEGE DARJEELING

**ADMISSIONS WILL BE PROCESSED IN STATND ALONE MODE
(NOT THROUGH THE CENTRALIZED ADMISSION PORTAL)**

**PROSPECTUS
2025 -2026**



**Affiliated to North Bengal University
Accredited by NAAC with Grade B+ in the Third cycle**

Table of Content

| SN | Particular | Page |
|----|--|------|
| 1 | Principal's Message | 3 |
| 2 | A Brief History of the College | 4 |
| 3 | Jesuits and Coat of Arms | 5 |
| 4 | Vision and Mission of the College | 6 |
| 5 | Uniform and Dress Code | 7 |
| 6 | Courses Offered - Aided and Self-Financed | 8 |
| 7 | Major Courses - Eligibility Criterion | 9 |
| 8 | Multi-Disciplinary Courses - Eligibility Criterion | 10 |
| 9 | Criterion for Degree and Certificates | 11 |
| 10 | Session Gap and Merit Points Calculation | 12 |
| 11 | Courses Criterion - Subject Combinations | 13 |
| 12 | Fee Structure (2025 - 2026) and Refund Policy | 14 |
| 13 | Admission Procedure | 15 |
| 14 | Filling -up Admission Forms - Requirements | 16 |
| 15 | Merit List and Securing of Admission | 17 |
| 16 | Documents Required for Physical Verification | 18 |
| 17 | Hostel Facilities | 19 |
| 18 | Admission Office and College Address | 20 |

Dear Students and Parents

St Joseph's College, managed and administered by the Darjeeling Jesuits of North Bengal, is committed to fostering an environment where every student's God-given talent can flourish. We firmly believe that with the right support and conducive surroundings, each individual can reach to their fullest potential.



At our institution, we provide more than just classrooms; we offer a holistic educational experience. Our spacious classrooms and well-equipped laboratories cater to academic needs, while a plethora of co-curricular activities ensures a well-rounded development. The dedicated staff, both teaching and supportive, are committed to guiding and nurturing every student on their academic journey.

At the College offers a diverse range of opportunities aligned with the National Education Policy 2020. With the implementation of One Major and one Minor and Two Major and One Minor (Multi-Disciplinary) Papers, coupled with the flexibility of multiple entry and exit points, students have the freedom to pursue their academic path according to their aspirations.

The college offers amenities including a full-time counselor for emotional support, a placement cell for career opportunities, and a campus with a WiFi connectivity, all of which enrich the learning experiences of our students.

We warmly invite all students who are driven by the desire to achieve their dreams and are fully committed to pursuing their studies with a dedicated focus on learning. Join us at St. Joseph's College, where excellence is not just a goal but a way of life.

Fr. Dr. Donatus Kujur SJ
Principal

A Brief History of the College



St. Joseph's College is a Catholic Minority Co-educational Degree College managed by the Darjeeling Jesuits of North Bengal through St. Joseph's North Point College Educational Trust.

The College Section began as a part of St. Joseph's School, which started its journey in 1888. In 1927, the College Section (offering basically the Intermediate Course) was affiliated to the Calcutta University. In 1927, there were only four students in our College! By 1949, the College was fully accredited to give courses in B.A. and B.Sc. Later, with the establishment of the University of North Bengal in 1962, the College was affiliated to it. The College moved out of the school premises into the present site in 1963.





St. Ignatius of Loyola
Founder of Jesuits

Society of Jesus is a Roman Catholic order of priests and brothers founded in 1540 by Ignatius of Loyola. In the vision of our founder, we seek to “find God in all things.” We dedicate ourselves to the “Greater Glory of God” and the good of all humanity. And we do so gratefully in collaboration with all who share our values. Since its origin, the Society of Jesus has been active in the field of education throughout the world.



The coat of arms first designed by Fr. A. Neut, underwent a few modifications over the years. The top red half contains the monogram of the Society of Jesus, the three Greek letters iota, eta and sigma which form the first letters of the name of Jesus in Greek capitals IHS. The cross over the ita and the three nails are also from the monogram and symbolizes the manner of Christ's death. The lower blue half contains the outline of white snow mountains. Diagonally across the centre is the white bar with the motto - SURSUM CORDA which means “Lift up your hearts”. The scroll around the batton of the escutcheon contains the name and location of the college.



VISION

Rooted in the Ignatian Charism of forming men and women for others, St Joseph's College, Darjeeling strives towards the fostering of academic excellence and the promotion of a humane society.

MISSION

- To ensure Academic Quality in Higher Education.
- To ensure access and equity to all deserving and meritorious students with a preference for the poor and marginalized sections irrespective of caste and creed.
- To strive for intellectual endeavor that facilitates collaboration, problem solving, critical and creative thinking through diverse teaching-learning processes and methods.
- To promote pluricultural values aimed at the integration of all stakeholders in the campus.
- To nurture leadership qualities among the students to become agents of social change.
- To collaborate and network with institutions of higher learning and other agencies for expansion and promotion of quality education.
- To contribute to the well-being of the nation and its people in the spirit of **Sursum Corda (Lift up your Hearts)**, the motto of the College.

UNIFORM & DRESS CODE

It is recommended that students come to College in simple and *unostentatious* dress suitable for an academic environment. The following **specific guidelines** are to be observed: Any kind of captions or writing on shirts/T- shirts/Tops etc. are prohibited, Sleeveless dresses are prohibited and only full length trousers are allowed and wearing caps inside the College buildings is prohibited. For boys, ear-rings, or ear/chin/nose/lip/eye-brow studs, head bands and wrist bands are strictly prohibited.

For all the undergraduate students the following prescribed uniform is mandatory:

FOR BOYS:

- Deep Grey Blazer
- Navy Blue Pants
- Sky Blue Shirt
- Blue & Red Strip Tie
- Plain Black Leather Shoe
- Socks-Deep Blue
- Deep Grey Overcoat (winter)

FOR GIRLS:

- Deep Grey Blazer
- Navy Blue Pants
(or) Tunic up to to knee length
- Sky Blue Shirt
- Blue & Red Strip Tie
- Plain Black Leather Shoe
- Socks-Deep Blue
- Deep Grey Overcoat (winter)

AUTHORISED OUTFITTERS FOR UNIFORM

- Chandu Cloth Bhandar, Chowk Bazaar, Beside Lower Bata, Darjeeling - 734101; Mobile: 9871389154 / 9851110340
- Kapurchand and Sons, HD Lama Road, Darjeeling - 734101; Mobile: 8250600321





ST. JOSEPH'S COLLEGE, DARJEELING

AIDED COURSES

B.A - Arts, Humanities and Social Science

- Economics
- English
- History
- Nepali
- Political Science
- Sociology
- Bengali
- Hindi

AIDED COURSES

B.Sc - Science

- Botany
- Chemistry
- Mathematics
- Physics
- Zoology

COURSES OFFERED

AIDED COURSES

COMMERCE

- B.Com

SELF- FINANCED COURSES

- BBA
- BCA
- Computer Science
- Geography
- Mass Communication & Journalism
- Microbiology

SINGLE MAJOR AND SINGLE MINOR

ELIGIBILITY FOR ADMISSION

A student shall be allowed to take admission in the Single Major and Single Minor course of B.A. /B.Sc. /B.Com. if he/ she has passed in at least four (04) subjects with English as compulsory subject in the Higher Secondary [10+2] Examinations held by the West Bengal Council of Higher Secondary Education or any other Examinations which is recognized by the University as equivalent thereto.

Provided that a candidate who has obtained- (a) 55% marks in the aggregate, or (b) 50% in the aggregate with 60% marks in a subject / related subject in the last qualifying Examination shall be eligible to apply for Single Major and Single Minor course in that subject.

B.A. 4 YEAR UNDERGRADUATE PROGRAM

Students should choose any one subject as Major and choose the Minor from the remaining subjects: (* = Self-financed courses)

1. Economics
2. English
3. Geography*
4. History
5. Mass Communication & Journalism*
6. Nepali
7. Political Science
8. Sociology

B.SC. 4 YEAR UNDERGRADUATE PROGRAM

Students should choose any one subject as Major and choose the Minor from the remaining subjects (* = Self-financed courses):

1. Botany
2. Chemistry
3. Computer Science *
4. Mathematics
5. Microbiology*
6. Physics
7. Zoology

B.COM. & MANAGEMENT 4 YEAR UNDERGRADUATE PROGRAM (* = Self-financed courses)

Major: B.Com. in Accounting & Finance

Major: B.Com in Business Management

Major: BBA (Finance, Human Resource, Marketing)*

THREE DISCIPLINE SPECIFIC COURSES (MULTIDISCIPLINARY)

ELIGIBILITY FOR ADMISSION

- A student shall be allowed to take admission in the Multidisciplinary Course of B.A. /B.Sc. / B.Com / BBA/BCA/ if he/ she has passed in at least four (04) subjects with English as compulsory subject in the Higher Secondary [10+2] Examination held by the West Bengal Council of Higher Secondary Education or any other Examination which is recognized by the University as equivalent thereto.
- While this 'Three Discipline Specific Courses (Multidisciplinary)' is for those candidates who have obtained below 55% marks in the aggregate, the students having above 55% marks may also apply for this course if they so wish.
- A candidate shall be allowed to pursue B.A. / B. Sc. / B. Com / BBA / BCA Multidisciplinary Course if he/ she has passed the qualifying Examination in Vocational Stream subjects. Such students shall have the option to study up to the end of 6th semester.

B. A.

Students should choose any two subjects from any two Combinations as Major subjects and choose the third subject from the other remaining Combinations as Minor subject

| Combination - A | Combination - B | Combination - C |
|-----------------|----------------------------------|-----------------|
| Bengali | Geography* | Economics |
| English | Mass Communication & Journalism* | History |
| Hindi | Political Science | Sociology |
| Nepali | | |

* = Self-financed courses

B. Sc.

Students should choose any two subjects from any two Combination as Major subject and choose the third subject from any one of the remaining two Combinations

| Combination - A | Combination - B | Combination - C | Combination - D |
|-----------------|-----------------|-------------------|-----------------|
| Botany | Mathematics | Chemistry | Zoology |
| Physics | Microbiology* | Computer Science* | |

* = Self-financed courses

Three Discipline Specific Courses (Multidisciplinary)

Three Discipline Specific Courses (Multidisciplinary) for B.Com. 4 Year U.G.P.

| Major Papers | Minor Papers |
|---------------------------------|-----------------|
| B. Com. in Accounting & Finance | Commerce Papers |

DEGREES, DIPLOMAS AND CERTIFICATES

- An UG Certificate after completion of 1 Year (2 Semesters) of study in the chosen field of study. (After completing specific number of courses and 2 week internship).
- An UG Diploma after completing 2 years (4 Semesters) of Study and an Internship.
- A Bachelor's Degree after completing 3 Years (6 Semesters) of Programme of Study.
- A 4 year Bachelor's Degree with Honors after completion of 8 Semesters (4 Years) of Programme of Study and a Research Project in final semester.
- A 4 year Bachelor's Degree (Honors) with Research after completion of 8 Semesters (4 Years) of Programme of Study.

COURSES CRITERION



**St. Joseph's College
Darjeeling**

ELIGIBILITY CRITERIA



Session Gap: For admission to the Undergraduate Program there should not be a gap of more than 3 years between the year of Higher Secondary Examinations and the year of admission to Undergraduate Program of study.

MERIT CALCULATION



For a Single Major and Single Minor course (4 year UG), where a student has studied the subject at +2 level = (Marks obtained in Major/ related subject + Marks obtained in English + Best marks obtained in other two subjects) / 4.



For a Single Major and Single Minor course (4 year UG), where a student has not studied the subject at +2 level = (Marks obtained in English + Best marks obtained in other three subjects) / 4.



For a three discipline specific Multidisciplinary course = (Marks obtained in English + Marks obtained in 3 Core / related subjects) / 4.

COURSES ADMISSION CRITERION

| | | COURSES (SINGLE MAJOR) | REQUIREMENTS (Should have had and passed in class XII in the subjects) |
|--------------------|-----------------------|---|--|
| AIDED | SCIENCE | B.Sc (Maths) | Maths, Physics, Chemistry |
| | | B.Sc (Physics) | Physics, Chemistry, Maths |
| | | B.Sc (Chemistry) | Chemistry, Physics, Maths |
| | | B.Sc (Botany) | Biology |
| | | B.Sc (Zoology) | Biology |
| | | B.Sc (Economics) | Maths (Pure/Applied/Business) |
| SELF - FINANCED | SCIENCE | B.Sc Geography | Geography |
| | | B.Sc Microbiology | Chemistry, Biology |
| | | B.Sc Computer Science | Mathematics |
| | | BCA | Any stream with English |
| AIDED | ARTS | B.A English | Any stream with English |
| | | B.A Nepali | Any stream with Nepali |
| | | B.A Economics | Maths (Pure/Applied/Business) |
| | | B.A History | History |
| | | B.A Political Science | Political Science |
| | | B.A Sociology | Any stream with English |
| SELF - FINANCED | ARTS | B.A/B.Sc Geography | Geography |
| | | B.A Mass communication & Journalism | Any stream with English |
| AIDED | B.COM & MANAGEMENT | B.Com | Commerce stream / from Science with Maths |
| SELF - FINANCED | | BBA | Any stream with English |

The Course Criterion and Admission is as per affiliating
North Bengal University's norms

FEE STRUCTURE (2025 -2026)

| AIDED COURSES/ WITH SFC COMBINATIONS | TOTAL FEE IN A YEAR | ADMISSION TIME | SECOND SEMESTER |
|--|----------------------------|-----------------------|------------------------|
| B.A. MAJOR | 17870 | 10810 | 7060 |
| B.A. MAJOR With Mass Communication as MINOR | 23870 | 16810 | 7060 |
| B.A. MAJOR With Geography as MINOR | 23870 | 16810 | 7060 |
| B.A. MULTIDISCIPLINARY | 17370 | 10560 | 6810 |
| B.A. MULTIDISCIPLINARY with MASS COM / GEOGRAPHY as MINOR | 23370 | 16560 | 6810 |
| B.SC. MAJOR | 20370 | 12060 | 8310 |
| B.SC. MAJOR With Computer Scienc as MINOR | 26370 | 18060 | 8310 |
| B.SC. MAJOR With GEOGRAPHY as MINOR | 26370 | 18060 | 8310 |
| B.SC. MAJOR With MICROBIOLOGY as MINOR | 26370 | 18060 | 8310 |
| B.SC. MULTIDISCIPLINARY | 19570 | 11660 | 7910 |
| B.SC. MULTIDISCIPLINARY with Computer science /GEOGRAPHY / MICROBIOLOGY as MINOR | 25570 | 17660 | 7910 |
| B.COM MAJOR | 18070 | 10910 | 7160 |
| B.COM. MULTIDISCIPLINARY | 17550 | 10650 | 6900 |

| SELF - FINAN CED COURSES | TOTAL FEE IN A YEAR | ADMISSION TIME | SECOND SEMESTER |
|---------------------------------|----------------------------|-----------------------|------------------------|
| B.B.A MAJOR | 43270 | 23510 | 19760 |
| B.C.A. MAJOR | 43270 | 23510 | 19760 |
| MASS COMMUNICATION MAJOR | 43270 | 23510 | 19760 |
| GEOGRAPHY MAJOR | 43270 | 23510 | 19760 |
| COMPUTER SCIENCE MAJOR | 43270 | 23510 | 19760 |
| MICROBIOLOGY MAJOR | 43270 | 23510 | 19760 |

The fee Structure is only for the session 2025-2026. Management may revise the fee structure if deemed necessary. Any changes in the Fees will be displayed on the Notice Board and the college website.

FEE REFUND POLICY

In the past, it is learnt that many students who are selected in the first merit list take their admission and later on they take admission elsewhere. Thus many students who desire to study in St Joseph's College are deprived of their admission. Therefore, the management of the college expects that only those students who desire to pursue their studies at St Joseph's take admission. Further, the college authority wishes to inform the prospect students that those who leave the college after securing their admission in this institute and join elsewhere, the admission and Course fees will not be refunded under any circumstances for the academic session 2025-26.



ADMISSION PROCEDURE 2025 - 2026

1

Log in to the college website www.sjcdarjeeling.edu.in and fill up the application form as per the given instructions. St. Joseph's College is outside the purview of centralised admission.

2

Selected list, purely made on the basis of merit and reservation, will be published on the college website and the notice board. Students are advised to check the college website frequently for all the college related updates.

3

Selected students are to pay the admission fees through online payment mode to the designated bank in the college website portal within the stipulated time.

4

Based on the availability of seats a second or third list will be published.

ADMISSION FORM FILLING

A student may apply for more than one stream / subject but each application is to be made through separate online application forms with prescribed fee with separate phone numbers.



1 St. Joseph's College is outside the preview of centralised admission WB . Therefore, an applicant has to apply in the College website www.sjcdarjeeling.edu.in seeking for admission.

2 Application forms are to be filled in and submitted only online through the College website after paying the processing fee of Rs. 200/-.

3 College will not be responsible for unsuccessful uploading of the required documents (listed below).

4 Ensure to take a printout of the filled-in application form after successful online submission.

- Any wrong entry or manipulation in the application form (in marks obtained in class XII or in the categories) will result in the cancellation of the form and the admission.
- Documents to be uploaded compulsorily at the time of online form filling up.
 - a. Class XII Mark Sheet
 - b. Class XII Admit Card
 - c. Class X Admit Card
 - d. Caste Certificate (if applicable)
 - e. Letter from Parish Priests for Catholic Students (if applicable)

Merit List and Payment of College Admission and Semester Fee

- The selection of the candidates will be done purely on merit and reservation basis and availability of seats.
- The list of candidates selected for admission will be published through the College Website and the College Notice Board.
- Appearance of name in the merit list alone does not necessarily assure the right of admission in the applied courses.
- Selected students are to pay the admission fees through online payment mode to the designated bank in the college website portal within the stipulated time.
- **Payment of fees within the stipulated dates is mandatory, otherwise his/ her candidature will be cancelled and those who are in the waiting list will be called for admission.**
- In case of any discrepancy found, during the verification of admission related documents or later in the University registration process, the candidature of the concerned candidate will be cancelled and all fees will be forfeited.





DOCUMENTS REQUIRED FOR ADMISSION

The following documents are to be presented to the college for verification.



FOUR passport size photographs



Original Class XII mark sheet



Original Class XII admit Card



Original Migration Certificate (Non WBCHSE boards)



TWO copies (both sides xerox) of Class XII mark sheet (self-attested)



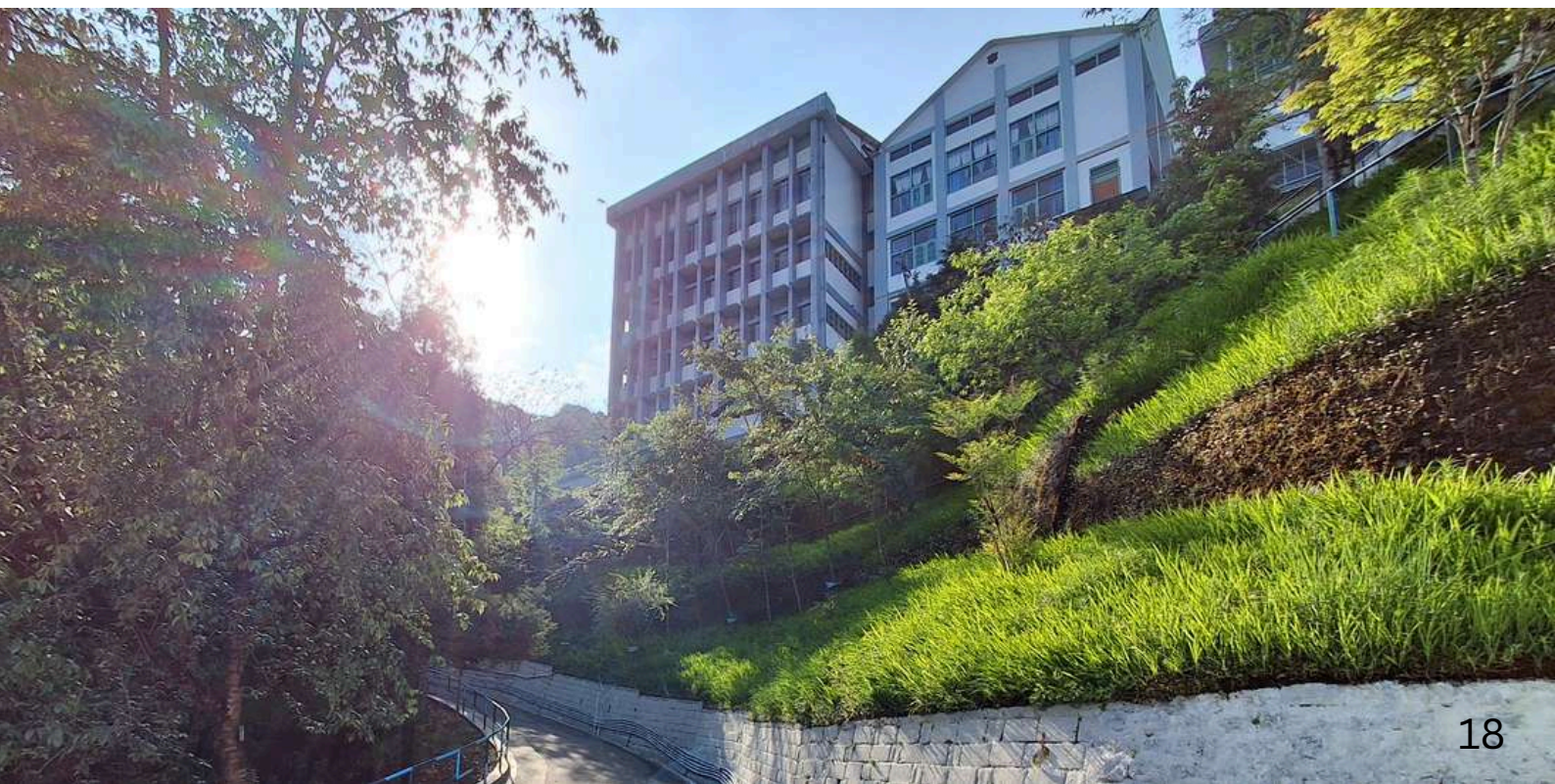
TWO copies (both sides xerox) of Class X Admit card (self-attested)



TWO copies (both sides xerox) of Caste Certificate (self-attested) - if applicable



Letter from the Parish Priest for Catholic students



HOSTEL FACILITIES

XAVIER HOSTEL FOR BOYS



FAIRVIEW HOSTEL FOR GIRLS

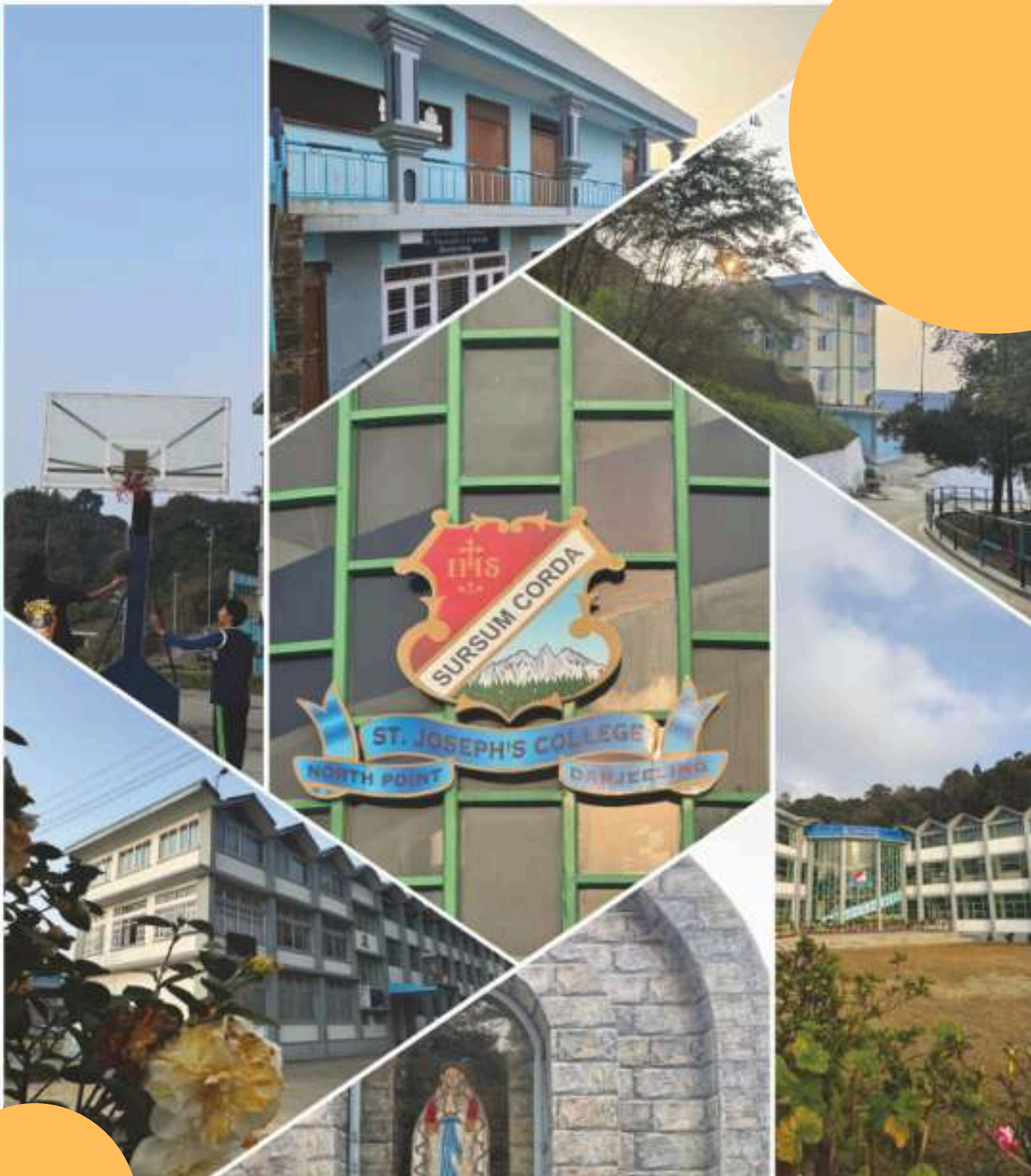
St. Joseph's College, Darjeeling offers comfortable and safe hostel accommodation to its students, with separate hostels for boys and girls. Our hostels provide a home away from home for students from different backgrounds and cultures, and we take great care to ensure that all our residents have a comfortable and supportive living environment. There are two hostels one each for boys and girls. Both the hostels are open to all the students of this College. Candidates who need hostel accommodation must indicate this in the space specified in the College Application Form. A separate Application Form for hostel accommodation (available at the hostel office) should be submitted to the Hostel Director after getting admission in the College. Information regarding the hostel fees is given in the prospectus and is also available in the hostel.

CONTACT:

- 1.Fr.K.L. George SJ,(+917501375835): Director: Xavier's Boys Hostel.
- 2.Sr. Marie Rose Lepcha +91 8436511977/9832080873
(Hostel Superintendent of Fair View Hostel for Girls.

SURSUM CORDA

LIFT YOUR HEARTS



St. Joseph's College
North Point P.O
Singamari
Darjeeling 734 104
West Bengal, India